



Time and Date

10.00 a.m. on Wednesday 4th January 2012

Place

Committee Rooms 2 and 3, Council House, Coventry

Public Business

1 Apologies and Substitutions

2 Declarations of Interests

3 Transformation Programme – Partnership Progress Report

Report of the Assistant Chief Executive (attached)

4 Young People, Crime and Unemployment

To receive information on the services available across the City for young people 16-25 not in Education, Employment or Training (NEET) to support them into training, employment or education and to identify further actions if necessary.
(briefing note attached)

5 Report Back on Attendance at Conference/Seminar - Civic Visit to Dresden

Report of the Lord Mayor (attached)

6 Report Back on Attendance at Conference/Seminar – Civic Visit to Kiel

Report of the Lord Mayor (attached)

7 Scrutiny Co-ordination Committee Work Programme 2011/2012

To consider the Scrutiny Co-ordination Committee's Work Programme 2011/12 (attached)

8 Outstanding Issues

There are currently no outstanding issues.

9 Meeting Evaluation

To discuss and evaluate the effectiveness of the meeting.

- 10 Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved.

Private Business

Nil

**Bev Messinger, Director of Customer and Workforce Services, Council House,
Coventry**

22nd December 2011

Notes:

1) Contact - The person to contact about the agenda and documents for this meeting is Michelle Salmon, Council House, Coventry. Telephone: 024 7683 3065 or email michellesalmon@coventry.gov.uk. Alternatively information about this meeting can be obtained from the following web link: <http://cmis.coventry.gov.uk/CMISWebAdmin/meetings/Meetings.aspx>

2) Substitutes – Council Members who are not able to attend the Meeting should notify Michelle Salmon Tel: 024 7683 3065 as soon as possible and no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will attend the meeting as their substitute.

3) Scrutiny members who have an interest in any report referred to at this meeting, but who are not a member of this Committee are invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors Blundell, Foster, Lakha, Lancaster, Mrs Lucas (Chair), McNicholas (Deputy Chair), M. Mutton, Ruane, Sawdon, Taylor and Welsh

Please note: a hearing loop is available in all committee rooms.

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us:-

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